

# Data Protection Privacy Statement

## Digital Transition Fund

Your privacy is important to us. The Department of Enterprise, Tourism and Employment, (“we”, “us” “our”) are fully committed to keeping your personal information safe. This Data Protection Statement is intended to provide you with information about the personal information we collect about you and how that information is used and shared. It also sets out your privacy rights. Please take a moment to familiarise yourself with our privacy practices so that you are fully aware of how and why we are using your personal data.

### 1. Data Controller

The Minister for Enterprise, Tourism and Employment (the “Department”) is a Data Controller for the Digital Transition Fund (DTF). This means that we have certain responsibilities when we process or “use” your Personal Data. Part of these responsibilities include that we provide you with information about how we process your personal data. This information is set out in this Data Protection Statement.

### 2. Our Data Protection Officer

We have appointed a Data Protection Officer, Ms. Celyna Coughlan for you to contact if you have any questions regarding this privacy statement, our privacy practices or if you wish to exercise your data rights. Our Data Protection Officer can be reached by e-mail at: [dataprotection@enterprise.gov.ie](mailto:dataprotection@enterprise.gov.ie). We value your opinions. Should you have any questions or comments related to this privacy statement, please contact us at: [dataprotection@enterprise.gov.ie](mailto:dataprotection@enterprise.gov.ie)

### 3. What is the Digital Transition Fund?

Embracing digital technologies is crucial for our post pandemic economic recovery. A competitive, innovative and resilient enterprise base is essential to provide high-quality jobs and employment opportunities for people to live and prosper in all regions. Businesses can harness digital technologies in many ways – including to better understand their customers, reduce their costs and improve their products.

Under Ireland’s [National Recovery and Resilience Plan \(NRRP\)](#), funds are being made available to accelerate the digitalisation of enterprise under the Digital Transition Fund.

Ireland’s NRRP was developed by the Government so that Ireland can access funding under the European Union’s [Recovery and Resilience Facility](#) which is financed by NextGenerationEU.

#### **4. Information we may receive in relation to the Digital Transition Fund**

In the context of the Digital Transition Fund, the Department of Enterprise, Tourism and Employment may receive Beneficial Ownership information that has been provided by applicants as part of the grant application and fund agreement processes for the Digital Transition Fund from Enterprise Ireland and Údarás na Gaeltachta

This personal data may include information such as:

- your name, and
- month and year of your birth.

The reason for processing this information is set out in Paragraph 5 below.

#### **5. Why are we processing your personal data?**

We will use your personal data to fulfil the obligations of Article 22(2)(d)(iii) of the RRF Regulation (EU) 2021/241 of the European Parliament and of the Council of 12 February 2021 establishing the Recovery and Resilience Facility (RRF Regulation) as they relate to the protection of the financial interests of the Union.

Under Article 22(2)(d)(iii) of the Regulation the Department is obliged:

(d) for the purpose of audit and control and to provide for comparable information on the use of funds in relation to measures for the implementation of reforms and investment projects under the recovery and resilience plan, to collect and ensure access to the following standardised categories of data:

- (iii) first name(s), last name(s) and date of birth of beneficial owner(s) of the recipient of funds or contractor, as defined in point 6 of Article 3 of Directive (EU) 2015/849 of the European Parliament and of the Council (26);

Within the framework of Regulation (EU) 2021/241, the Department processes this personal data, access to which is available to the Department of Public Expenditure Infrastructure, Public Service Reform and Digitalisation and the European Commission for the purpose of assessing payment requests submitted to the Commission in accordance with Article 24 of Regulation (EU) 2021/241.

Personal data will not be used for an automated decision-making, including profiling.

#### **6. What is our legal basis for using your personal data?**

We are required by data protection law to indicate to you the legal basis which relates to our use of your personal data. These are (as relevant):

- Article 6(1)(c) GDPR - processing is necessary for compliance with legal obligations to which the Controller (i.e. the Department) is subject.
- Article 6(1)(e) GDPR - processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

This is the RRF Regulation (EU) 2021/241 of the European Parliament and of the Council of 12 February 2021 establishing the Recovery and Resilience Facility (RRF Regulation).

## **7. Who has access to your data?**

Staff in the Department of Enterprise, Tourism and Employment with responsibility for the governance of the Digital Transition Fund.

Your personal data may also be shared by us with third parties to meet our legal obligations (including audit requirements), applicable regulation or other lawful requests.

In addition, the European Commission also requires the 100 recipients receiving the highest funding amounts, including names (organisation/natural persons) and amounts received. Where personal data are published, they will be removed 2 years after the end the financial year in which the funding was paid.

## **8. Data Storage and Retention**

We will not retain or use your personal information for any longer than is necessary.

Your personal data will only be retained for as long as it is needed to fulfil the purposes of the Digital Transition Fund. In accordance with Article 22(3) of Regulation (EU) 2021/241, personal data may only be processed by the Department for the purpose, and corresponding duration, of discharge, audit and control proceedings related to the use of funds for the implementation of the agreements referred to in Articles 15(2) and 23(1).

The Department only keeps personal data for the time necessary to fulfil this purpose. The Department will only retain personal data for the purposes of fulfilling the Digital Transition Fund until 30 September 2026.

## **9. International transfers**

We do not transfer your personal data outside the European Economic Area (EEA).

## **10. Your data rights**

You have certain rights under data-protection law in relation to how we use your personal information.

In relation to the personal data processed under the Digital Transition Fund by the Department.

You have the right, free of charge, to:

- Request a **copy** of the personal information we hold about you. You can do this by completing a Subject Access Request (SAR) form. A copy of the [form is available here](#).
- **Rectify** any **inaccurate** personal information we hold about you. If your personal data is incomplete, you have the right to have data completed, including by means of providing supplementary information.
- **Restrict** processing of your personal information in certain limited circumstances (e.g., if you have contested the accuracy of your personal data, for a period enabling us to verify accuracy).
- **Not be subject** to a decision which is **based solely** on **automated processing** where that decision produces a legal effect on you or otherwise significantly affects you. We do not make automated decisions of this nature.

We may take measures to verify your identity. We will do this by reference to copies of acceptable identification documentation supplied by you.

### **11. Making a complaint**

In the first instance, we would ask you to contact us directly if you have concerns about how we process your personal data. You can do this by e-mailing us at: [dataprotection@enterprise.gov.ie](mailto:dataprotection@enterprise.gov.ie)

You can also [Make a Complaint](#) with the Data Protection Commission (DPC) if you have concerns about how we process your personal data.

### **12. Changes to this Data Protection Statement**

We may update this data protection statement from time to time. If we make changes, we will notify you prior to the changes taking effect by posting a statement on our website.

**February 2026**